RECORDING AN ACTION TO CONVERT IMAGES FOR COMPETITIONS

LANDSCAPE FORMAT

1 Open image in Photoshop

2 Open Actions Palette by clicking on Windows then Actions (or Alt + F9)

3 Click on icon at bottom of Actions Palette which is next to the Delete Bin. Hovering the mouse over the icon shows 'Create New Action'.



4 'New Action Box' will appear. Re-name to 'Comp Resize Landscape' Assign a Function Key – I use F12 Set colour if wished to identify the action in the list – I have set Red Click 'Record'. The red 'Record' button will show on the bottom of the Actions Palette Everything will now be recorded for future use.

New Action		
<u>N</u> ame:	Comp Re-size	Record
<u>S</u> et:	Default Actions	Cancel
Eunction Key:	F12 Shift Control	
<u>C</u> olor:	Red 🖌	

5 Click Edit – Convert to Profile – sRGB and click OK

Convert to Profile	×			
Source Space Profile: sRGB IEC61966-2.1	OK Cancel			
Destination Space	Preview			
Profile: Working RGB - sRGB IEC61966-2.1				
Conversion Options Engine: Adobe (ACE)				
✓ Use Black Point Compensation				
In In Use Dither				
Elatten Image				

6 Click on Image - Image Size (Ctrl+Alt+I). In the Pixel Dimensions Section, change the width to 1600. The height will change automatically. Leave the 'Scale Styles',' Constrain Proportions' and 'Resample Image' boxes ticked. Click OK and the image will be resized.

lmage Size							
- Pixel Dime	nsions: 3	3.15M	1 (was 15.2M)	-	Ĩ	ОК	
<u>W</u> idth:	1600		pixels	~ -	โด	Reset	
<u>H</u> eight:	788		pixels	~ -	9	Auto	
- Document	Size: -						
Wi <u>d</u> th:	197.56		mm	*	٦。		
Hei <u>a</u> ht:	111.13		mm	*	7.		
Resolution:	180		pixels/inch	*			
 ✓ Scale Styles ✓ Constrain Proportions 							
Resample Image: Bicubic					*		



8 The image is now in the correct colour space and is the correct width.

9 To increase the height to 1200 and fill with black (or another colour of your choice), click Image + Canvas Size (Alt+Ctrl+C)

10 In the 9 box diagram leave the centre box selected - the default position

11 Change the box showing cm to pixels and you will see the 1600 measurement in the Width box

12 Click in the Height box and change to 1200 pixels

13 Leave the Relative box unticked

14 Change the Canvas Extension Box to Black. Click OK

Canvas Size	
Current Size: 3.16M Width: 1600 pixels Height: 788 pixels	OK Reset
New Size: 4.21M	
Width: 1600 pixels 💙	
Height: 1200 pixels 🖌	
Relative	
Anchor:	
Canvas extension color: Black 🛛 🖌	

This will fill the spaces at the top and bottom of the image with black to make the size up to 1200.



15 Click on the black square at the bottom of the Actions Palette to stop the recording. 16 Save the image in your usual place, renaming it for DiCentra (instructions for saving are on the website).

The Action will be listed in the Actions Palette and when resizing a landscape image for competitions it will only be necessary to click the assigned key (in this case F12).